

MEETING MINUTES

Date: October 9, 2024 | Time: 10 am – 11 am | Location: C126 | Recorder: Loretta Mills




COMMITMENTS				
Date	Who	What	Committed To	When
	All	Review doc packet prior to first meeting with an eye on our purpose and vision	Team	Prior to meet

TOPIC/ITEM	Facilitator or	Allotted Time	Key Points <small>Provide 50 words or less on expected outcome</small>	Category
1. Welcome to new members and Introductions	Jim	2 min	<p>Welcome new members. Share who you are, what you do at the college relating to the campus grounds, and your favorite spot on campus.</p> <p>Miranda Butler Mark Wyka, ASG Student Ron Prince, Campus Services Jennifer Pope, Science Heidi Blackwell, ELC Rachel Guthrie, ELC AmeriCorps Sarah Bidwell, ELC</p>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
2. Goals and Objectives alignment	Jim	5 min	<p>What are we doing with Shared Governance?</p> <ul style="list-style-type: none"> • Grounds under the Council of Operations. • Awaiting feedback from council on our goals <p>CUDC?</p> <ul style="list-style-type: none"> • Seems like an extra layer in the shared governance model. • Many council members are CUDC members also. <p>We have nothing past due as a committee.</p> <ul style="list-style-type: none"> • Loretta will send link to our Values document and campus use map to the committee • Jim will get Bob and committee missing plant list 2024 <p>What will we work on this year?</p> <ul style="list-style-type: none"> • Tree Campus on hold • The bond? Potential new building, new landscapes, get a head start on it for landscape designer. <ul style="list-style-type: none"> ○ Values document to be shared ○ Grounds to be involved ○ List of lost trees to landscape designer 	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information

			<ul style="list-style-type: none"> ○ Swales (grounds) vs in-ground storm water filtration (contractor and expensive); city requirements and grounds experience with existing swales should influence our next landscape. Perhaps alignment with classes (hort) for help in maintaining swales. ○ If bond passes – winter & spring items? April of 2025 will begin serious discussion – hiring contractors will take some time and Bob would like representation from this committee when talking with architects (impacts who the landscape design comes from) ○ ELC stormwater maintenance trainings (in December) ○ ELC wants to preserve their 5-acre learning space ○ Review Values review & update ○ Program changes review ○ January bid for building and then takes 3 months for selection and board approval <ul style="list-style-type: none"> ● Do we want to revisit a plan to engage our community in spring for a beautification project? Not discussed. 	
3. Master plan Updates	Bob C	5 min	<ul style="list-style-type: none"> ● Bob still on for 8-10 hrs a week for the bond (April timeframe) 	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information
4. Plant ID at CCC	Jim	min	<p>The continued loss of diversity in trees and shrubs on campus continues to impact our programs. Let's create a system that works to replant diversity.</p> <ul style="list-style-type: none"> ● Two trees... removal planned in Horticulture area. ● Problem trees (21) in the transit area removed. Plan to put shrubs back in due to the space available etc. ● Will provide list to (if bond passes) landscape designer ● Fall Landscape Install class needs planting activity each Fall. Identify for Fall term. Who to purchase? <ul style="list-style-type: none"> ○ Does Campus Service have budget for replacement trees? ● Dead / dangerous can be removed without replacement requirements – nope! This is a city 'thing'. Ron would like more information. Jim will have student get more information. ● More grounds team members for existing spaces? Have three great ones, some part time help and will be seeking student help. Unit plan and budget process. Include mention of support from Grounds Committee. 	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information

<p>5. Share outs</p>	<p>Chair/ all</p>	<p>5 min</p>	<p>ELC Stewardship Saturdays.</p> <ul style="list-style-type: none"> • Behind ELC: blackberry removal. Did walk around to determine priority areas for safe student visits etc. October had 7 volunteers. • Monthly. Have had up to 20 persons. • Equipment used is hand tools. They sign a waiver. Suggested getting the long leather gloves for blackberry removal. • Will send flyer to all for promo. <p>Tree Campus Higher Education 2026 (or 27, 28)?</p> <ul style="list-style-type: none"> • Need a couple beautification projects to be done • Benefits; would be cool; similar to Tree City; • Jim will be on sabbatical next year. • Does it align with Arb program? Nope but they will learn a lot from it. • There is a maintenance aspect. Yearly event (ELC events.) • Community member need to be involved. • Agreed that is sounds interesting.....but tabled. <p>Grounds compost site:</p> <ul style="list-style-type: none"> • Contractor coming on Oct 23rd to grind and then will be spread in the new property behind Clairmont (savings of \$10K). • The compost pile that is now near FRC will be moved to the new property. New property has a lot of work (stumps, hawthorn etc) before it is a manageable field. <p>Other:</p> <ul style="list-style-type: none"> • Jim did not do the grant application in regards to the Mediterranean Oak borer. They were found on campus primarily near the FRC • ELC: Working to increase volunteer program activities/participants. April C. invited them to come to Horticulture Club meeting. • Art: Need to relabel some deteriorating. Have one tuition waiver student. • Brainstorm ways to improve campus grounds without adding work between now and next meeting. • Review docs online • Our next meeting will be early in the next term unless a need presents itself • TJ wants more info about ELC labeling. 	
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				<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information
 Upcoming Meeting Date	Start Time	End time	Location	
Plan for week 2 of Winter term.			C 126 or zoom	

MEMBERS Bolded names attended this meeting.	<p> Aaron Ingersoll <aingersoll@clackamas.edu>; Administrative Assistant, ASG <asgadmin@clackamas.edu>; April Chastain <april.chastain@clackamas.edu>; ASG VP <asgvp@clackamas.edu>; Bob Cochran <bobc@clackamas.edu>; James Wentworth-Plato <jimwp@clackamas.edu>; Jason Robertson <jason.robertson@clackamas.edu>; Karen Maynard <kmaynard@clackamas.edu>; Keoni McHone <keonim@clackamas.edu>; Mills, Loretta <LorettaM@clackamas.edu>; Nora Brodnicki <norab@clackamas.edu>; Stephen Johnson <stephen.johnson@clackamas.edu>; TJ McDonough <tmcdonough@clackamas.edu>; Miranda Butler; Mark Wyka, ASG Student; Ron Prince, Campus Services; Jennifer Pope, Science; Heidi Blackwell, ELC; Rachel Guthrie, ELC AmeriCorps; Sarah Bidwell, ELC </p>
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